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IMPORTING PRODUCTS

I would like to show you the Do's and Don'ts when it coming to selecting and importing products from Item Number 24 within your Store Manager.

Firstly you need to decide what you want to sell and remember EVERY drop shipper has their own policies and requirements that you must agree to when signing up with them. Just because you signed up with us, DOES NOT mean that you have an account with the drop shipper(s), they are independent of us. We offer these drop shippers to you so you may have products to sell and import them easily without having to add them in one at a time.

I suggest you join www.TrueDropshippers.com it's FREE to you, just ask for the COUPON CODE before you sign up. Within the Membership Area we have the products with pictures, descriptions and wholesale prices for you to examine and you'll see all the information on the Drop Shippers and where to signup. You do NOT have to use our selection of Drop Shippers, you can use your own and sell whatever you want to sell on your web site, the advantage of using our Drop Shippers is the One, Two Click ability to add hundreds or thousands of products into you store within a few seconds.

Now log into your Store Manager and go to ***Item number 24. Import/Export Inventory Data*** and scroll down to UPDATE DROP SHIPPER DATA section. Here you will see a list of our Drop Shippers with a Radio Button to the left of each selection. There are many Drop Shippers to choose from and each Drop Shipper has two selections – Single Department & Multiple Departments (see below)

Single Department – This means when you import this data, ONE Department will show up on your website under Departments. When you click on this Department on your web site, a list of Categories will then appear in the center, and then clicking on a category will show products etc. This is recommended if YOU are using MULTIPLE Drop Shippers. Each Import will generate ONE Department Link on your site.

Multiple Departments – This means when you import this data, MANY Departments will show up on your website under Departments. Basically this system makes the Categories become the Departments. The idea behind this feature is so your site just doesn't have ONE Department Link.

IMPORTANT NOTE: You can remove a Drop Shipper from your site by going to Item 19. Setup Departments and remove any Department you do not want. This will remove ALL Categories and Products under that Department.

DO NOT Remove ALL Departments, you will NOT be able to get to the Item number 24. Import/Export Inventory Data section. If you do, you will have to add this code after your website name /Qadmin.cgi?CMD=IMPORT_EXPORT

EXAMAMPLE: http://www.MyDomainName.com/Qadmin.cgi?CMD=IMPORT_EXPORT

This will get you back to the Importing Section to add products back into your Web Site.

Always to be SAFE make a BACKUP before you import products – Go to Item 37. Backup Data Files for Store. **YOU DO NOT WANT TO BACKUP STORES SKIN TEMPLATES** – *The File will be HUGH*

SELECTION	
<input checked="" type="checkbox"/> Backup Customer Order Files	
<input checked="" type="checkbox"/> Backup Uploaded Image Files	
<input checked="" type="checkbox"/> Backup Store's Database Files	
<input type="checkbox"/> Backup Store's Skin Templates	

When you have finished selecting the items you wish to backup, click the CONTINUE button.

NOTE: depending on your store's size, the backup process may take a few minutes to complete. Please be patient and ONLY press the CONTINUE button once!

CONTINUE

We all wish you Good Luck with your Store, and Remember One Thing – BE PATIENT

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